NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING
ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST
CITY OF CHARLOTTE, IOWA
CHARLOTTE EMBANKMENT REPAIR
FEMA #190233

Time and Place for Filing Sealed Proposals
Sealed bids for the work comprising the improvement as stated below must be filed before 7:00 p.m. on September 1, 2020, in the office of the City Clerk, City of Charlotte at 102 Charles St., PO Box 128, Charlotte IA 52731. Bids shall be mailed or dropped off between 1:00 pm-7:00 pm on September 1st at City Hall.

Time and Place Sealed Proposals Will be Opened and Considered
Sealed proposals will be opened and bids read and tabulated at 7:00 p.m. on September 1, 2020, for consideration by the City Council at its meeting at 7:00 p.m. September 8, 2020.

Due to public health concerns related to COVID-19, as authorized by emergency proclamation of the Governor of the State of Iowa, City Hall will NOT be open to the public to attend the bid opening or public hearing in person; instead, the public may access the meeting electronically by internet, pursuant to Iowa Code Section 21.8, in the manner specified as follows:

Go to https://zoom.us/j/92647212491
Enter the meeting ID: 926 4721 2491

Time and Place for Public Hearing
The City Council of Charlotte, Iowa, will hold a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Charlotte Embankment Repair FEMA #190233 project in accordance with the provisions of Chapter 26, Code of Iowa, at 6:45 p.m. on September 1, 2020, using the same Zoom meeting information listed above. Said proposed plans, specifications, form of contract, and estimate of cost are now on file in the office of the City Clerk. At said hearing any interested person may appear and file objections thereto or to the cost of the improvements.

Time for Commencement and Completion of Work
Work on the improvement shall be fully completed and ready for acceptance within 10 consecutive calendar days thereafter and is to be completed by November 16, 2020. Liquidated damages in the amount of $0 per calendar day will be assessed for each day that the work shall remain uncompleted after the end of the contract period, with due allowance for extension of contract period due to conditions beyond the control of the Contractor, as approved by the City Council.

All bids must be filed with the City of Charlotte (Owner) on or before the time herein set. No bid security is required. No bidder may withdraw a proposal within thirty (30) days after the date set for receipt of bids.

Contract Documents
Bidders proposals, plans, specifications and contract documents prepared by IIW, P.C. may be obtained from Tri State Blueprint/Rapids Reproductions at either location, 696 Central Avenue, Dubuque, Iowa 52001, phone (563) 556-3030 or 3872 Elmore Ave., Davenport, IA 52807 (563) 445-3081. No deposit is required.

Preference for Iowa Products
By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa to the extent lawfully required under Iowa statutes.
Sales Tax
The bidder should not include sales tax in the bid. Sales tax exemption certificates will be issued in accordance with Iowa Code 423.3, subsection 80, and provided to the contractor and subcontractors for all material purchased for incorporation in the project.

Bidder Status Form
Under Iowa law, Bidders are required to submit the Bidder Status Form that follows the Bid Form in the specifications. Failure to provide the form with the bid may result in the bid being deemed nonresponsive. This may result in the bid being rejected by the Owner.

Contractor’s Improvement Bond
The successful bidder shall be required to furnish a Contractor's Improvement Bond on the form provided in the specifications in an amount equal to one hundred percent (100%) of the contract price. The bond is to be issued by a responsible surety, approved by the Owner and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and protect and save harmless the Owner from all claims and damages of any kind caused by the operation of the Contractor.

Warranty Period
The improvements shall be kept and maintained in good repair for a period of one (1) year after final acceptance of the project by the Owner.

General Nature of Public Improvement
The extent of the work involved in the Charlotte Embankment Repair FEMA #190233 project consists of repairs to Deep creek embankment to restore the facility back to its pre-disaster condition within the existing footprint.

This project is funded in part by the Federal Emergency Management Agency (FEMA). Under the FEMA program bidders are required to make positive efforts to solicit bids/quotes from small and minority businesses, women's business enterprises, and labor surplus area firms. Although no goal has been established, the contractor will be required to demonstrate that they have made a good faith effort in solicitation.

Procurement of Recovered Materials
A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program.

Bid Tabulation - The bid totals will be available at and after the public bid opening. However, an itemized bid tabulation will not be publicly available until after the Owner awards the contract.

The City of Charlotte hereby reserves the right to reject any or all bids and to waive informalities and irregularities and award a contract as deemed to be in the best interest of the Owner.

Published by order of the City Council given on the August 11, 2020.