NOTICE TO BIDDERS
FOR THE CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY –
PARKING LOT AND SIDEWALK IMPROVEMENTS
IN AND FOR THE CITY OF CHARLES CITY, IOWA.

Sealed proposals, subject to the conditions contained herein, will be received at the Charles City Housing & Redevelopment Authority, Administration Office, 501 Cedar Terrace South, Charles City, Iowa, until 2:00 o'clock p.m. on the 1st day of April, 2020, for the construction of the Charles City Housing & Redevelopment Authority – Parking Lot and Sidewalk Improvements and as hereinafter described in general and as described in detail in the plans and specifications now on file at said Administration Office. Proposals will be opened and read aloud immediately following 2:00 p.m. on the same day in the Charles City Housing & Redevelopment Authority, Administration Office Conference Room, 501 Cedar Terrace South, Charles City, Iowa.

The extent of the work involved is the furnishing of labor, equipment and new materials for the construction of the Improvements. Approximate quantities for major construction items include the following:

**BASE BID**
- Concrete Grinding, Sidewalk Joint 416 LF
- Concrete Leveling, Sidewalk Panel 56 EA
- Removal of Curb & Gutter 86 LF
- Removal of Pavement 60 SY
- Removal of Sidewalk 478 SY
- Sidewalk, PCC, 4" 495 SY
- Detectable Warnings 30 SF
- Pavement, PCC, 6" 60 SY
- Milling 1835 SY
- HMA Overlay, 2" 225 TON
- HMA Leveling 25 TON
- Curb and Gutter, 30" 86 LF
- Parking Lot Striping 1 LS

**ADDED OPTION 1 BID**
- Excavation, Class 10 175 CY
- Removal of Pavement 95 SY
- Removal of Sidewalk 10 SY
- Sidewalk, PCC, 4" 114 SY
- Detectable Warnings 10 SF
- Pavement, PCC 520 SY
- Modified Subbase 180 TON
- Parking Lot Paint Striping 1 LS
- Storm Sewer, Trenched, HDPE, 12" 118 LF
- Intake, SW-501 1 EA
- Connection to Existing Intake 1 EA
ADDED OPTION 2 BID

Excavation, Class 10  150  CY
Removal of Pavement  78  SY
Removal of Sidewalk  15  SY
Sidewalk, PCC, 4"  60  SY
Pavement, PCC  433  SY
Modified Subbase  150  TON
Parking Lot Paint Striping  1  LS
Storm Sewer, Trenched, HDPE, 12"  34  LF
Intake, SW-501  1  EA
Connection to Existing Intake  1  EA

ADDED OPTION 3 BID

Excavation, Class 10  100  CY
Removal of Pavement  15  SY
Removal of Sidewalk  62  SY
Sidewalk, PCC, 4"  87  SY
Pavement, PCC  250  SY
Modified Subbase  90  TON
Parking Lot Paint Striping  1  LS

The kinds of materials proposed to be used and approximate amounts are as set out in the “Bid Form” which by this reference is made a part of this notice. Each bid shall be submitted in a sealed envelope and accompanied with a bid security in a separate sealed envelope consisting of either: (1) a certified check, or a cashier’s check drawn on an Iowa bank, or a bank chartered under the laws of the United States, in an amount of 10% of bid amount; or (2) a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount of 10% of bid amount; or (3) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of 10% of bid amount.

The bid security shall be made payable to the Treasurer of the City of Charles City, Iowa.

The bid security must not contain any conditions either in body or as an endorsement thereon. The bid security shall be forfeited to the municipality as liquidated damages in the event the successful bidder fails or refuses to enter into contract within ten (10) days after the award of contract and post bond satisfactory to the municipality insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. The municipality will accept bid bond forms that meet the Requirements of Iowa Code, Section 384.97(5).

Bidders shall not be permitted to withdraw their bids for a period of thirty (30) days after the same are opened.

This contract is subject to prevailing wage rates fixed by the United States Department of Labor under the Davis-Bacon.

The contractor will comply with Section 3 of the Housing and Urban Development Act of 1968 providing, to the greatest extent, feasible opportunity for training and employment to low-income residents and to subcontractors located in Charles City, IA.

The City of Charles City in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, U.S.C. 2000d 4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to the advertisement,
minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex age, or disability in consideration for an award. By virtue of statutory authority, preference will be given to products of, provisions grown, and coal produced within the State of Iowa and to Iowa Domestic Labor.

The right is reserved, as the interest of the City of Charles City, Iowa, may require, to reject all bids, any unresponsive bid and to waive technicalities in bids received.

The work under the proposed Contract shall commence within ten (10) calendar days after the date set forth in the Notice to Proceed.

Base Bid work shall be substantially completed as follows:
1. Sidewalk Rehabilitation work shall be substantially completed by no later than June 1, 2020.
2. Parking Lot Rehabilitation work shall be substantially completed by no later than June 30, 2020.

Work for Added Option Bid #1, #2 and #3 (if awarded) shall be substantially completed by no later than August 28, 2020.

Substantial completion is defined as follows: All work is complete except for seeding and minor cleanup of the project site.

Payment for said "Charles City Housing & Redevelopment Authority – Parking Lot and Sidewalk Improvements" will be made from cash on hand or from such other funds as may be legally used for such purposes. Monthly estimates will be made by the ENGINEER and payment will be made to the CONTRACTOR in the amount of ninety five percent (95%) of said estimate on or about the tenth of the following month. Final payment will be made not sooner than thirty (30) days following final acceptance of the work by the City of Charles City, Iowa.

The successful bidder will be required to furnish a bond in an amount equal to one hundred (100) percent of the contract price, said bond to be issued by a responsible surety approved by the City Council and which shall guarantee a faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor and shall also guarantee the maintenance of the improvements constructed for a period of two (2) years after completion and acceptance by the City.

Plans and specifications governing the construction of the proposed improvements have been prepared by Short Elliott Hendrickson Inc. (SEH) which plans and specifications and the proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of the Notice by reference, and the proposed contract shall be executed in compliance therewith. Copies of said plans and specifications are now on file with the City of Charles City and may be viewed at the Charles City Housing & Redevelopment Authority, Administration Office, 501 Cedar Terrace South, Charles City, Iowa.

Paper copies of plans and specifications can be obtained from SEH upon payment of a refundable deposit of $20.00 which shall be refunded upon return of the contract documents in a reusable condition within fourteen days after award of the project. If the contract documents are not returned in a timely manner and reusable condition, the deposit shall be forfeited. Electronic copies of the bidding documents are available by contacting Michael L. Danburg (mdanburg@sehinc.com).

END OF DOCUMENT