The City of Syracuse is seeking a City Administrator. Syracuse, located in southeastern Nebraska, is a Second-Class City with a pop. of 2,000. This person will be responsible for the daily operation and administration of city government through oversight and performance of relevant supervisory, administrative, and financial functions within the oversight of the Mayor. Minimum training and experience required including graduation from an accredited college or university with a bachelor’s degree in public administration, business administration or a related field. Master’s Degree from an accredited college or university preferred. Desired experience includes three years of administrative, management and supervisory experience in municipal or county government, or an equivalent combination of education, training and experience; five years preferred. Applicant should have strong skills in areas of budget, finance, organizational management, public safety, human resource management, and grant writing. Annual salary range starts at $60K to $80K. Full benefits package. The position will remain open until filled. Candidates must mail a cover letter, resume, and three letters of reference to City of Syracuse, P.O. Box F, Syracuse NE 68446 or email to cityclerk@syracuse.ne.com. Please contact Kelly Farmer at 402 269 2173 for additional benefit information and detailed job description. The City of Syracuse is an EOE.